


Using the new **Open Claim List** report

The new **Open Claim List** replaces the older **Open Claim Alpha List**. It adds some new features that make it easier to find the information you need and navigate through the reports themselves.

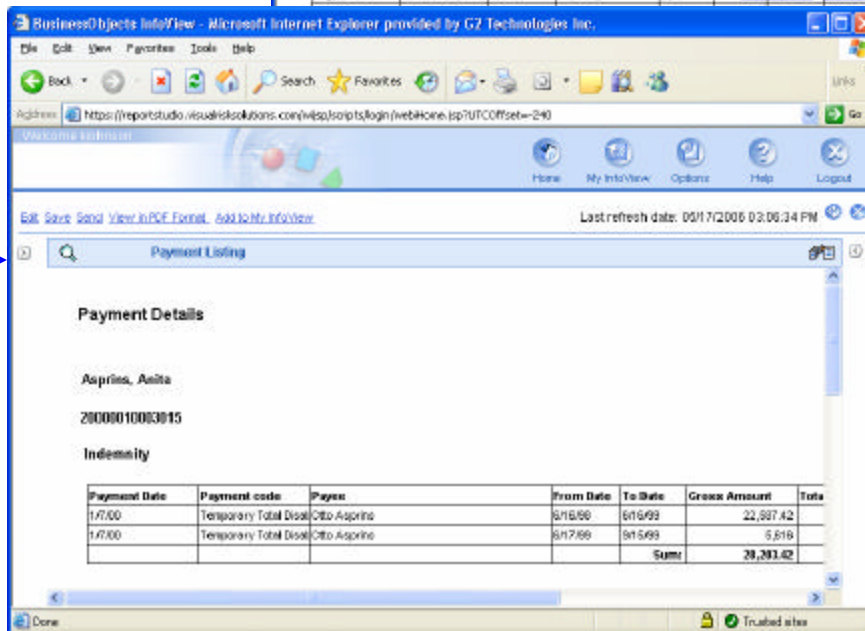
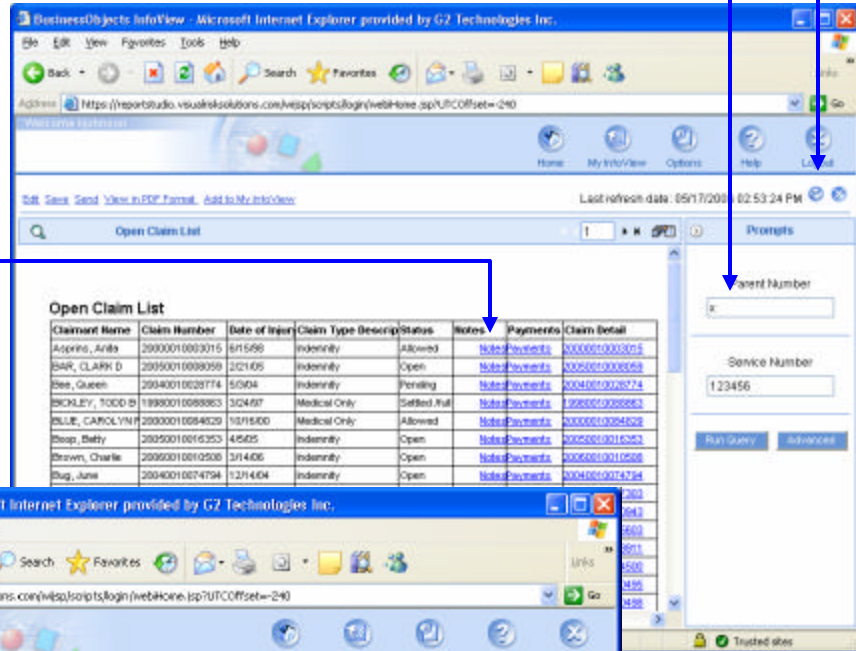
Retrieve the **Open Claim List** from **Corporate Documents**.

Refresh it with your Parent or Service number. Leave an "x" in the unused number.

You can use the refresh button 

Or type the prompt in the Prompts panel. (If your Prompts panel is not showing, click the Show Prompts button )

When you click on a link, such as [Notes](#), the notes report will open in a new window. You can then toggle (Alt+Tab) between the windows to view your claim information.



Payment Date	Payment code	Payer	From Date	To Date	Gross Amount	Total
1/7/00	Temporary Total Disal	Cito Asprins	8/15/99	8/15/99	22,887.42	
1/7/00	Temporary Total Disal	Cito Asprins	8/17/99	8/15/99	5,618	
			Sum		28,505.42	

Please Note: You can close this second pop up window to return to the main claim list window, but do not click Logout or it will end your session for both windows. If you do not close this second window, it will continue to be refreshed when you click on other links on the main report, but this window will not automatically pop to the front. You will have to Alt+Tab between windows.